

JOB POSTING FOR ACCOUNTING TECHNICIAN

Our firm is seeking applications for accounting technicians to join our firm. In the role of accounting technician, you will be a valued and important part of our team. We have positions available in the New Glasgow and Antigonish offices.

Our firm offers competitive salaries and benefits and provides flexible working arrangements.

Roles and responsibilities of the position of accounting technician:

- Accounting knowledge that is applicable to small businesses (bookkeeping)
- Knowledge of accounting software programs (Sage, Quickbooks, etc.)
- Knowledge of Canada Revenue Agency compliance requirements (payroll and HST)
- Knowledge of personal and corporate tax would be beneficial but not necessary (on the job training will be provided)
- Time management skills are vital to meet various deadlines.



Member of The AC Group of Independent Accounting Firms

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